

Key Information Document

This document sets out key information about your relationship with us, including details about pay, holiday entitlement and other benefits.

Further information can be found [here](#).

The Employment Agency Standards (EAS) Inspectorate is the government authority responsible for the enforcement of certain agency worker rights. You can raise a concern with them directly on 020 7215 5000 or through the Acas helpline on 0300 123 1100, Monday to Friday, 8am to 6pm.

GENERAL INFORMATION

Your name:	
Name of employment business:	Tempfair Services Limited (T/A Tempo)
Your employer (if different from the employment business):	As above
Type of contract you will be engaged under:	Contract of Service
Who will be responsible for paying you (if different from your employer):	Tempfair Services Limited (T/A Tempo)
How often you will be paid:	Weekly
Expected or minimum rate of pay:	National Minimum Wage – current rates can be found at https://www.gov.uk/national-minimum-wage-rates
Deductions from your pay required by law:	Income Tax National Insurance Pension Contributions (unless opted out) Student Loan (if applicable) Child Maintenance (if applicable)
Any other deductions or costs from your pay (to include amounts or how they are calculated):	N/A
Any fees for goods or services:	N/A
Holiday entitlement and pay:	Statutory Leave Entitlement: 5.6 weeks of paid holiday per year, which works out at 12.07% for every hour worked.
Additional benefits:	N/A

EXAMPLE PAY

Example rate of pay:	£400 (40 x £10/h)
Deductions from your wage required by law:	Income Tax: £29.10 National Insurance: £28.08 Pension Contributions: £14.10 TOTAL: £100.38
Any other deductions or costs from your wage:	None

TEMPO

Any fees for goods or services:	None
Example net take home pay:	£328.72